



A COMMUNITY THAT SHARES (ACTS)  
 P.O. BOX 54  
 BUSHWOOD, MD 20618-0054  
 301-769-4199



A United Way Agency

**EQUIPMENT LOAN FORM**

PLEASE PRINT INFORMATION

Date of Loan \_\_\_\_ / \_\_\_\_ / \_\_\_\_

User of equipment: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Phone #- \_\_\_\_\_ Of recipient

The equipment listed below is being loaned on a sub-custody basis and remains the property of ACTS. The recipient agrees to accept responsibility for the care and use of the items.

Equipment loaned:	ACTS Serial #:
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____

Loan Expiration Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Loans are for a 90 day period and can be renewed every 90 days for as long as it is needed. Call the ACTS number 301 769-4199 to extend the loan.

**LIABILITY WAIVER:** I/we hereby release ACTS from any claim whatsoever for damages or injury to the user, or any associate, that may be attributed, either directly or indirectly, to the use of this equipment. It is understood that this equipment is being loaned on a renewable term basis at no charge to the recipient.

Signature of recipient or representative of loaned equipment. \_\_\_\_\_

**IF CO-SIGNER PLEASE PRINT NAME, RELATIONSHIP AND PHONE NUMBER BELOW**

Physical location of equipment if \_\_\_\_\_  
 different from the above address: \_\_\_\_\_

ACTS is a non profit organization dedicated to the well being of the community. The costs incurred by the organization are paid for by donations. All associates working for the organization are doing so on a voluntary basis.

If you experience any problems with the equipment an ACTS representative should be contacted immediately. In the event the equipment is no longer required, prior to the end of the loan period please contact an ACTS representative so that equipment may be loaned to another person needing it. An ACTS representative may be contacted at: Phone # 301-769-4199.

Your ACTS Representative is: \_\_\_\_\_  
 Print name